

SJ/cl
25th June 2019

Dear Parent/Carer

New Absence Line Telephone Numbers

As you are probably aware the school migrated to Google Mail over the Easter holidays and all staff and students now have Google Email addresses.

As a consequence of this, our telephone system has been re-configured and we will be introducing a new system to report student absences.

From Thursday 27th June please use the relevant numbers or email addresses below:

01202 879350 - Lower School Absence attendance@queenelizabeths.com
01202 879349 - Sixth Form Absence p16absence@queenelizabeths.com

Whilst writing we would also like to remind you that each House has a direct dial number as follows which will allow you to contact the house teams more quickly:

House Lines

01202 856376 - Lancaster House	lancaster@queenelizabeths.com
01202 856377 - Stuart House	stuart@queenelizabeths.com
01202 856332 - Tudor House	tudor@queenelizabeths.com
01202 856379 - Wessex House	wessex@queenelizabeths.com
01202 856378 - York House	york@queenelizabeths.com

Sixth Form Direct Line

01202 856330 post16@queenelizabeths.com

We hope this information is useful, but if you have any questions please do contact your son/daughter's relevant Head of House.

Thank you for your continued support to Queen Elizabeth's School.

Kind regards

S Jones

Mr Stephen Jones
Chief Operating Officer

